

MAHATMA GANDHI UNIVERSITY, KOTTAYAM

APPLICATION FOR RECOGNITION AS RESEARCH GUIDE

Affix recent
passport
size
photograph

PART - I

1. Name of the Applicant (in English- Block letters) :
In Malayalam :

2. Designation & Official Address :

3. Sex :

4. Age & Date of Birth (Copy of relevant certificate) :

5. Religion, Community, State & Nationality :

6. Permanent Address :

7. Address for Communication :

8. Contact No. & e-mail id :

9. Academic Qualification :

University Exam Passed	Name of the University	Subject	Year of Passing	Class Obtained	Percentage
Post Graduate					
M. Phil.					
Ph. D.			Year of Award :		
D. Litt.					

10. The Faculty, Subject, Area of Specialisation :
of the Candidate for the Doctorate Degree

SERVICE DETAILS

11. a. Date of entry into Service :

b. Date of Retirement & Remaining period of Service :

12. No. and date of University/Govt. Appointment / Approval Order :

(Attach copy of the Order)

13. a. No. of Years spent teaching at the graduate level :

b. No. of Years spent teaching at the post-graduate level :

c. No. of Years put in for scientific research :

d. No. of years of service with details if the applicant's documents :

belongs to the above categories

14. Teaching Experience

Pre-doctoral	Post-doctoral	Total

15. Research Experience (Post doctoral) :

16. Name and Address of the Institution/Department :
recognised by the University /going to be recognised
where the applicant proposes to work as research guide

17. The Faculty , Subject , Area of Specialisation in :
which the applicant proposes to guide

18. Whether applied for recognition previously? :
If so, details of such application.

19. Whether recognised as a research guide by any other :
University/Institute in India or abroad?

Particulars of the name and address of the University/Institute.

No. of scholars, if any, working at present.

20. No. of outstanding research papers published in :
recognised journals

(Copy of the article published must be attached
with relevant pages of the Journal showing the
ISSN No and date of publication)

21. Details of post-doctoral work, if any :

22. Such other information as may be pertinent or :
helpful in research

23. Details of the Fee remitted

Challan No.	Bank	Amount	Date

Certified that the information furnished above are correct to the best of my knowledge and belief.

Place:

Date :

Signature of the applicant

UNDERTAKING

I hereby declare that I have not applied for registration / am not registered as Research Guide in
any other University or Research Centre.

Place:

Date :

Signature of the applicant

PART- II

Agreement/No objection from the employer of the applicant (To be accompanied with the application for recognition as research guide)

1. Name and address of the Institution :
2. Specific recommendation from the employer of the institution where the applicant works as a Teacher/Scientist

Place:

Date:

Name and signature of the employer

(Office Seal)

PART- III

Recommendation of the Head of the Institution where the applicant proposes to work as guide

1. Name of the Institution where the candidate proposes to undertake guidance :
2. No. and date of the University Order approving the Institution as a recognised research centre :
(If the centre is already an approved one,
Copy of the U. O. to be attached)
3. Whether the post graduate department/Research Centre is in Aided/Self -Financing Stream :
4. Whether the head of the Dept./Institution is prepared to provide necessary facilities for the proposed guidance :

Place :

Date :

Name and signature of the Head of the Institution

(Office Seal)

INSTRUCTIONS TO THE APPLICANTS

The Registration Fee is to be remitted to the MGU Fund through e-payment

Fee once remitted will not be refunded or adjusted

Doctoral Degree taken by the applicant from University not recognised by Mahatma Gandhi University will not be considered.

All columns should be filled up properly. The defective application will be summarily rejected.

The duly filled up application shall be sent to the Registrar, Mahatma Gandhi University, Kottayam with all enclosures.

LIST OF ENCLOSURES

Application and attached documents shall be emailed to aca6@mgu.ac.in in PDF format

Copy of SSLC Certificate (to prove the date of birth)

Copy of Appointment Order/University Approval Order

Copy of P. G. Certificate

Copies of Ph. D Certificate, Notification

Fee Receipt

Brief Resume (Should include Service details, details of post doctoral publications, research work, Mob No., e-mail id, any other relevant information)

Copy of approval order of the Research Centre, Current Status of the R.C. with details of the present Research Guides & Scholars registered with them in the concerned subject (Declaration made by the Principal/HOD) (Please specify whether the P G Department is in Aided/Unaided stream)

Copies of Post-Doctoral publications (including cover page of the Journal with the ISSN No. and date of publication & Content pages of the article)

Certificate of Eligibility for Doctoral Degree issued by the Mahatma Gandhi University (If the Doctoral degree is from Universities outside Kerala)

N.B. No person shall be recognized as a supervising teacher unless he/she has a Ph.D. Degree in the concerned subject and has a minimum of 2 years post-doctoral research experience with at least two research publications. A scientist in the service of a recognized Institution having a Ph.D. Degree and in the rank of a University Assistant Professor and above will be eligible to apply for recognition as research guide.